



Background Information: Escuelita Hernandez Family Child Care was established in August of 2010 and then with the help and unconditional support of our family, we are in the process of expanding in January/February of 2018 to Escuelita Hernandez Little School, a preschool and child care center of 36 children. We are proud to be the very first bilingual preschool and child care center here in Bakersfield, California! We need are looking to hire a full-time Program Director and 2 part-time Associate Teachers to help us with this journey.

Our Philosophy: We strive to provide a home orientated nurturing environment in an academic child care center where each child will feel comfortable to explore, learn and play in both English and Spanish.

Mission Statement: It is the mission of Escuelita Hernandez Little School to care for children 2years-12 years old in a stimulating and caring bilingual atmosphere. We focus on developing each individual's needs as they achieve their milestones at their own pace. We promote their growth in social, emotional, cognitive and physical development through creative play, art, and music as well as structured time with teachers to enhance their learning experience.

Job Title:	Associate Teacher	Job Category:	Bilingual Education
Location:	909 Castro Ln. Bakersfield, CA 93309	Job Schedule:	Monday-Friday 7am-6pm, Some Saturdays or evenings for trainings
Level/Salary Range:	\$12.00 (starting)	Travel Required:	Not usually.
HR Contact:	661-412-7515	Position Type:	Part time and full time available 25-40 hours a week
Applications Accepted By:	E-MAIL: ESCUELITAHERNANDEZ@YAHOO.COM Subject Line: Associate Teacher Position: (insert applicant name)		
Training:	Must attend 8 hours of health and safety training along with other trainings throughout the year, complete 105 hours of professional growth within 5 years and complete 15 additional units towards a Teacher Permit, and attend workshops directly pertaining to the development of staff and children.		
Job Description:	The associate teacher is responsible for the direct supervision, development, and instruction of 12 children in the classroom. He/She must also share a passion in promoting the philosophy of the child care program. He/She must follow center policies as well as all regulations mandated by child care licensing and work together with staff. When necessary the associate teacher will only need to supervise substitute teachers, aids, or volunteers. He/She is supervised by the program director or assistant program director.		

ROLE AND RESPONSIBILITIES

- Ability to maintain child care attendance, reports, developmental milestones, and all other child related records.
- Ability to establish and implement the center's policy in the classroom.
- Ability to maintain a positive, stimulating and nurturing environment in the classroom.
- Ability to organize teacher lesson plans according to the individual needs of each student and the goals set out by the center.
- Ability to serve snacks following USDA guidelines if necessary.
- Mandated suspect of child abuse reporter.
- Keep the child's indoor and outdoor environment safe and clean.

QUALIFICATIONS AND MINIMUM EDUCATION REQUIREMENTS

- Must be at least 18 years of age
- Criminal Record Clearance and Fingerprinting with NO Exemptions
- Current pediatric CPR and first aid certification
- Knowledge of the requirements for providing the type of care and supervision children need and ability to communicate with such children
- Knowledge and ability to comply with applicable laws and regulations
- Verbally bilingual in Spanish & English
- High school diploma or GED with 12 units in child education or Child Development Associate Credential supervisor (reference letters needed to confirm experience)
- Bilingual verbally and in the written language of English & Spanish (bilingual certification optional)
- Documentation of the following vaccinations: measles, whooping cough and annual flu vaccine

PREFERRED SKILLS: AT LEAST 6 MONTHS OF EXPERIENCE IN A LICENSED CHILD CARE PROGRAM